



Application for Qualified Teacher Status **from teachers trained in Northern Ireland**

guidance notes

What is Qualified Teacher Status (QTS)?

QTS is an award governed by regulation made to teachers who have demonstrated they have met the required professional standards to be considered qualified to teach in maintained schools or non-maintained special schools. Without QTS a teacher cannot register with the General Teaching Council for England (GTC) and therefore cannot be employed as a qualified teacher in the above schools.

General Teaching Council for England

The GTC started work in 2000 as the independent professional body for the teaching profession. It brings teaching into line with other recognised and established professions such as law, medicine and architecture.

The GTC regulates the teaching profession by holding a register of those qualified to teach and upholding the teaching standards of registered teachers. It also provides independent advice on teaching to the government and others.

Registering with the GTC

You are required to register with the GTC if you are employed to carry out specified work, as a qualified teacher, in:

- a maintained school
- a non-maintained special school
- a pupil referral unit

The requirement to register applies to full-time, part-time and supply teachers.

Other teachers with QTS, such as those in independent schools, in the higher and further education sector, working as home tutors, or those not currently working, are also encouraged to register.

How to complete the application for QTS

- 1) Ensure all relevant data fields have been completed.
- 2) Sign and date the form where indicated.
- 3) Forward the application form to either your Initial Teacher Training (ITT) provider or the Department of Education for Northern Ireland (DENI) for endorsement.
- 4) If completing the Induction form, forward it to your Education and Library Board (ELB)

What will happen next?

As soon as your endorsed QTS application form is returned to the GTC we will assess it against the regulations governing the award of QTS.

If QTS is awarded we will allocate a teacher reference number to you (if you do not already hold one) and write to you enclosing your QTS Certificate and an application to register with the GTC.

If QTS is declined we will write to you confirming that fact, requesting additional information if relevant.

Assistance?

If you require help completing your application form, or have any questions, please either e-mail the TQ Helpdesk at TQhelpdesk@gtce.org.uk or telephone the Teachers' Qualifications Section on 0121 345 0140.

Part A – To be completed by applicant

Note: Where tick boxes appear, please tick those that apply.

Personal details

Mr Mrs Miss Ms Other **► Please specify**

Surname (CAPITALS please)

First name(s)

Former surname (if applicable)

Correspondence address

Postcode:

E-mail address:

Date of birth

D	D	M	M	Y	Y	Y	Y
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Telephone

National Insurance number

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Facsimile

Signed:

Date of signature

D	D	M	M	Y	Y	Y	Y
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Details of teacher training

Name of institution:

Period of study:

From: Month

Year

To: Month

Year

Was the course:

Full-time?

Part-time?

Title of qualification

Age range trained to teach

Subject(s) trained to teach

Date awarded

Examining board

Details of previous degree (for postgraduate teaching courses)

Name of institution:

Period of study:

From: Month

Year

To: Month

Year

Was the course:

Full-time?

Part-time?

Degree title

Class

Main subjects

Date awarded

Examining board

Induction

Teachers in England are required to satisfactorily complete a statutory induction period (usually three school terms). If you qualified in NI or were recognised by DENI prior to 7th May 1999 you will be exempt from having to undertake induction in England. If, however, you qualified after 7th May 1999 you will need to have completed induction in NI to be exempt from the requirement in England.

Only complete the adjoining attached Induction: Application for exemption form if you qualified in Northern Ireland after 7th May 1999 and have subsequently completed induction there.

Please tick box if you have completed the Induction: Application for exemption form

Induction: Application for exemption for teachers from Northern Ireland

Only complete this form if you qualified in Northern Ireland after 7th May 1999 and have successfully completed the induction stage of teacher education in Northern Ireland

Part A – To be completed by applicant

Please complete all relevant sections in black ink and block capitals. Where tick boxes appear, please tick those that apply.

Personal details

Mr Mrs Miss Ms Other **► Please specify**

Surname (CAPITALS please)

First name(s)

Former surname (if applicable)

Correspondence address

E-mail address:

Date of birth

Telephone

National Insurance number

Facsimile

Signed:

Date of signature

Now please send this form to the appropriate Education and Library Board for them to confirm you have successfully completed the induction stage of teacher education in Northern Ireland.

Part B: To be completed by the appropriate education and library board

I confirm that the teacher named above successfully completed the induction stage of teacher training in Northern Ireland on:

Name and address of education and library board

Signed

Name (CAPITALS please)

Position

Official stamp

Date

Please return the completed form to:

General Teaching Council for England
Teachers' Qualifications Section
Victoria Square House
Victoria Square
Birmingham
B2 4AJ

Please send this form to either:

- the Department of Education Northern Ireland (DENI), if you have been awarded confirmation of recognition as a teacher in schools in Northern Ireland by DENI for them to confirm this. **Department of Education for Northern Ireland, Teachers Branch, Waterside House, 75 Duke Street, Londonderry, BT47 1FP**
- your teacher training institution, if you do not have DENI recognition, but have successfully completed a teacher training course which allows you to teach in schools in Northern Ireland.

Note for authorising body:

Please complete **Part B or C, as applicable**, to confirm that the information given by the applicant in Part A (overleaf) is correct, and that either:

- The applicant has successfully completed a teacher training course at an institution in Northern Ireland which allows them to teach in schools in Northern Ireland or
- the applicant has been awarded confirmation of recognition as a teacher in Northern Ireland by DENI.

Part B: To be completed by the teacher training institution

I confirm that the details given in Part A of the form are correct and that the applicant has successfully completed a course of training which allows them to teach in schools in Northern Ireland.

Official Stamp

Signed:

Name (CAPITALS please)

Date of signature

D	D	M	M	Y	Y	Y	Y
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Part C: Department of Education for Northern Ireland

I confirm that the details given in Part A of the form are correct and that the applicant has been awarded recognition as a teacher by DENI

Official Stamp

Signed:

Name (CAPITALS please)

Date of signature

D	D	M	M	Y	Y	Y	Y
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Please return the completed form to:

General Teaching Council for England
Teachers' Qualifications Section
Victoria Square House
Victoria Square
Birmingham
B2 4AJ